



**Minutes of the Meeting  
Flint Public Library  
Board of Trustees  
Monday, January 13, 2025**

**NOTE:** This meeting was hybrid; it was held both in-person and via Zoom. Meeting minutes are on the Library and Town websites.

**Board of Trustees Present:** Mark Moreschi, Chair; Susan Piccole, Vice Chair/Secretary; and Kosta Prentakis, Maria Paikos-Hantzis, Allison Sloan (joined meeting at 7:16pm)

**Others Present In-person:** Ashur Barre, Interim Library Director, Justin Sultzbach, Annie Wilton, and Stefanie McKanas, Recording Secretary

**A. CALL TO ORDER:** Mr. Moreschi called the Library Board of Trustees Meeting to order at 7:01pm.

**B. APPROVAL OF MINUTES:**

**Minutes from December 9, 2024:**

- **Mr. Prentakis motioned to accept the minutes from December 9, 2024 as presented. Ms. Paikos-Hantzis seconded the motion, all were in favor.**

**C. FRIENDS OF THE FLINT (Annie Wilton, Liaison):**

- Ms. Wilton announced that the Friends received a \$4,200 donation from this year's Turkey Trot, which is \$1,200 more than last year. She expressed her gratitude to the Turkey Trot Committee for their generous contribution.
- Ms. Wilton stated that the annual FY25 campaign (July through the end of December) has raised \$15,246.04. The total amount does not include the Turkey Trot donation.
- Ms. Wilton stated that February is "Love Your Library Month." The Friends will be hosting candy jar guessing games and will also be giving out money and thank-you notes to the staff on Valentine's Day.

**D. TRUSTEES' REPORT:**

**1. Review Education Stipend Process**

- Mr. Sultzbach stated that the Library staff has been actively working towards forming a union. Town Administration is collaborating with the Town's legal counsel to establish a Collective Bargaining Agreement and create guidelines for the union. The Collective Bargaining Agreement only governs Union personnel.
- Mr. Sultzbach stated that a side letter agreement was established, which does not permanently alter the future Collective Bargaining Agreement. It also does not bring any past practices into effect nor set a precedent, as agreed upon by both parties. The policy was amended to include that benefit only for non-union personal (Library Director and Assistant Library Director).
- In a future Board meeting, there will be a need to establish a non-union policy.

## **E. DIRECTOR'S REPORT:**

### **1. Review BCA Architects Conditions Assessment:**

- Mr. Sultzbach stated that a full building assessment was done by Lisa Howe from BCA Architects.
- Mr. Sultzbach stated that he will prepare a breakdown of the Capital Plan funding for a 15 to 20-year period and present it at the next Board meeting.
- Mr. Sultzbach will request approval for the Capital Plan at the Town meeting in May to begin preparing bid documents. The source of funding for the repairs will also need to be determined.

### **2. Building Updates:**

- Mr. Sultzbach stated that a meeting is scheduled with the BCA to discuss short-term, cost-effective solutions for addressing the building's immediate issues including the water damage from the roof.
- Mr. Sultzbach stated that conducting a mechanical study in the future would be beneficial to identify potential efficiency improvements for the Library's mechanical systems.
- Mr. Sultzbach stated that the Town's Budget meeting is February 1<sup>st</sup> and the Capital Budget meeting will be on March 1<sup>st</sup>.

## **H. NEXT MEETING:**

- The next meeting of the Board of Trustees will be on Monday, February 10, 2025 at 7:00pm.

## **I. ADJOURNMENT:**

**With no further business, Ms. Sloan motioned to adjourn. Mr. Prentakis seconded the motion. All were in favor.** The meeting adjourned at 7:27pm.

Respectfully Submitted by Stefanie McKanas, Recording Secretary