

Education Stipend Policy

Purpose:

To support the educational and professional development of Flint Public Library staff.

Eligibility:

Employees must meet the following criteria to apply for a stipend:

- Be an active, full-time, non-union employee working at Flint Public Library for more than one year.
- Be currently enrolled in an accredited college program or attending a program that directly relates to their position at the Library.

Application Process:

- Eligible employees may apply for a stipend by submitting a completed Education Stipend Application to the Director for review by the Flint Public Library Board of Trustees.
- Applications for courses completed within the previous twelve months will be accepted on January 1, June 1, and September 1.
- Applications for courses previously reimbursed will not be considered.
- Applications will be reviewed at the next possible Trustees Meeting.
- Awards will be approved on the basis of funding available.
- Stipends will be disbursed directly to the employee as a reimbursement. Therefore, proof of payment of the course(s) and proof of passing grade(s) are required at the time of application.

Funding:

The amount of funding for each education stipend application will be voted on by the Board of Trustees during each application period and will be based on the grants already received from State Aid.

Accepted by the Board of Trustees 1/13/2020

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