



**Minutes of the Meeting
The Flint Public Library
Board of Trustees
Tuesday, September 9, 2019**

The meeting of the Flint Public Library Board of Trustees was held on Monday, September 9, 2019 in the Trustees' Room of the Flint Public Library, One South Main Street, Middleton MA.

Members Present: Donna Bambury, Acting Chairperson; Gretchen Moreschi, Anne Noyes, and Shirley Raynard.

Others Present: Melissa Gaspar, Library Director; and Paula Fee, Recording Secretary

A. **Call to Order:** Ms. Bambury called the meeting to order at 7:02pm.

B. **Signing of Bills:** The bills were signed by the Trustees present and were returned to Ms. Gaspar for processing.

C. **Approval of Minutes:** *Ms. Noyes made a motion to accept the minutes of July 9, 2019. Ms. Raynard seconded the motion and all were in favor.*

D. Friends of the Flint

1. Ms. Gaspar reminded the Trustees that the Friends do not meet during the summer. The next meeting will be on Wednesday, September 11. Ms. Wilton will give an update at the October meeting.

E. Trustees' Report

1. Ms. Bambury read a very nice Thank You note from Geneva Huckleberry who received the Trustees' Scholarship. She will be attending MA Art.
2. The Trustees decided to do more research on stipends and will hold off further discussion until the October meeting.
3. Ms. Gaspar informed the Trustees that Angelina Bizari gave her notice. She will be leaving on September 30. Angelina will be moving to MVLC. As a result of Angelina resigning, Ms. Gaspar has taken 10 hours from that position and given those hours to Felicia Gminski. Ms. Gaspar has posted a 30 hour (with benefits) position that will work with video/tech support, outreach to home bound and working at both circulation desks.

F. Treasurer's Report

1. Ms. Noyes reminded the Trustees that she had been discussing with Mr. Tom

- D’Arcangelo about the best way to invest a portion of the money in the Trustees accounts. The final decision was short term CDs. The Trustees were very appreciative of his assistance.
2. Currently the funds in the Trustees checking account has earned just over \$23.00.
 3. Ms. Noyes stated that the James Balanced Golden Fund is closed and she has a check in the amount of \$5,281.85. ***Ms. Raynard made a motion to move the \$5,281.85 into the Trustees checking account. Ms. Moreschi seconded the motion and all were in favor.***
 4. ***Ms. Raynard made a second motion to put the \$5,281.85 into the Scholarship Fund (which is part of the checking account). Ms. Moreschi seconded the motion and all were in favor.***
 5. Ms. Noyes said that the Emerson Fund balance is currently \$59,460.05
 6. The Trustees discussed moving funds from the checking account into a CD. It was determined that \$50,000, evenly spread over the four components of the checking account, would be put into a CD. Bank rates and length of term were reviewed and it was decided, that in the future, funds could be reallocated if necessary. ***Ms. Moreschi made a motion to move \$50,000 from the Trustee checking account into a no-catch 9 month 1.95% CD at North Shore Bank. Ms. Raynard seconded the motion and all were in favor.***

G. Director's Report

1. Ms. Gaspar passed around a Thank You note that the Trustees signed for Mr. D’Arcangelo.
2. Ms. Gaspar stated that circulation and attendance numbers are still going up. For July circulation was +76 and attendance was +30. This included 125 at the Teddy Bear Picnic and 3,190 juvenile books checked out. In August circulation was +226 and attendance was +263. Vehicle Night had 530 participants and 108 attended the Music with E.T. Grasshopper.
3. Ms. Gaspar said the budget was well within parameters as it was the beginning of the fiscal year.
4. Ms. Gaspar reported that there was nothing to report on the building except a few new lights.
5. Ms. Gaspar told the Trustees that she would be discussing MVLC recommendations on museum passes with the Friends at their meeting on Wednesday. She also stated that library card holders would soon be able to reserve these passes on line.
6. The Summer Reading Program was a big success.
 - Juvenile - 355 individuals read 5,890 hours which was 800 more hours over last year.
 - Teens - 22 teens read over 50 books. As a result a donation will be made to a charity chosen by the teens.
 - Adult - 56 people participated; 18 read or voted; ‘The Educated’ was selected as the best book. The library randomly selected three participants and awarded them gift baskets.
7. The Trustees had a lengthy discussion as to whether the library should be open on the Sunday before Veteran’s Day. The holiday will fall on a Monday this year as Veteran’s Day is celebrated on the 11th of November. Trustees also discussed the day after Thanksgiving.
 - A suggestion was made to determine library usage on each day, and get input from staff. Ms. Gaspar stated she would also ask to see if there would be any volunteers to work on those days. This discussion will continue at the next meeting.
8. The Tri-Town Community Read, ‘Growing The Good’, will be held this Fall. The

book will be *'Radical Kindness'* and the Library will have 14 copies of the book. In addition, all three libraries will be showing the movie, *Won't You Be My Neighbor*. The Flint will show the movie on October 11 at 1 pm.

There will be a discussion about the book at each library. Middleton will hold the discussion on November 7 at 7pm.

The schools are also participating in Growing the Good, and will host a guest speaker, Lynn Lyons, in conjunction with the libraries and the Tri-Town Council. The presentation will be on October 3 from 7-9pm.

Ms. Gaspar stated the library will also have a Kindness Tree. Anyone coming into the library can get a colorful leaf and write something that can be done to be kind or a kind saying and then add the leaf to the tree. Finally, the Flint will have kindness posters throughout the library and kindness sayings on the board out front.

H. **Next Meeting:** The next meeting of the Trustees will be on Tuesday, October 15, 2019 at 7pm in the Trustees Room of the Flint Public Library.

I. **Adjournment-** With no other business, Ms. Bambury adjourned the meeting without a vote at 8:02pm

Respectfully Submitted,

Paula Fee, Recording Secretary