



**Minutes of the Meeting  
The Flint Public Library  
Board of Trustees  
Monday, February 12, 2018**

The meeting of the Flint Public Library Board of Trustees was held on Monday, February 12, 2018 in the Trustees' Room of the Flint Public Library, One South Main Street, Middleton, MA.

**Members Present:** Donna Bambury, Ann Noyes, and Shirley Raynard

**Others Present:** Melissa Gaspar, Library Director; Annie Wilton, Liaison for the Friends of the Flint; and Paula Fee, Recording Secretary.

**Election:** *Ms. Raynard nominated Ms. Bambury to be the Vice Chairperson of the Board of Trustees. Ms. Noyes seconded the motion and all were in favor.*

**A. Call to Order:** Since Ms. Stankus was unable to attend tonight's meeting, Ms. Bambury, the newly elected vice chair, called the meeting to order at 8:07 PM.

**B. Signing of Bills:** The bills were signed by the Trustees present and were returned to Ms. Gaspar for processing.

**C. Approval of Minutes:** *Ms. Raynard made a motion to accept the minutes from January 8, 2018. Ms. Noyes seconded the motion and all were in favor.*

**D. Friends of the Flint** (Ms. Wilton)

1. As of January 10, the balance of the Friends Annual Campaign is \$4,765. Ms. Wilton stated that there was a large number of donations that had come in after January 10 and she will be getting the new total at the next Friends' meeting. Ms. Wilton felt they were already on target to reach this year's goal.
2. Ms. Wilton stated thank you notes are being sent out for donations.
3. The business mailing will go out this week.

4. The Friends are contemplating moving their current account at Peoples United Bank to the Institution for Savings. They would receive a higher interest rate and hope to be eligible for a grant program. Other North Shore Library Friends have received this grant.

#### **E. Trustees' Report**

There was no Trustees Report.

#### **F. Treasurer's Report**

1. Ms. Noyes distributed copies of the Treasurer's Report. She stated that everything was virtually the same as last month.
2. Ms. Noyes stated several bank statements had just arrived and she will wait until next month to present that information to Trustees.

#### **G. Director's Report**

1. Ms. Gaspar distributed the Circulation Report. She noted video and music were both well down in circulation. She felt a good portion of that trend was a result of several families who signed out as many as 30 videos/week who have moved or family dynamics have changed. On a brighter note, adult fiction (450), adult non fiction (200) saw large circulation increases. Youth and juvenile book circulation was also up from last year. Ebooks had a circulation increase of almost 200.
2. Ms. Gaspar handed out the Budget Report and stated that everything was within limits.
3. Ms. Gaspar gave the Trustees the Programs List. Several of this month's programs were cancelled due to snow. There was good attendance at many programs including Baby Sign Language (2/44), Toddler Time (5/136), and Mahjong (3/40). Ms. Gaspar is very pleased with the hard work of her staff and Ms. Noyes noted that she enjoyed the cookie painting program.
4. There are currently no problems with the building.
5. There are a number of upcoming programs. February is Love Your Library Month and there are a number of activities including the Jane Austin Tea, the candy counting contests, a showing of the entire NPR Pride and Prejudice series, Mr. Darcy cardboard cutout and Blind Date with a Book. There are also a lot of programs planned for vacation week. In March, there will be a mini Community Read. The topic will be social justice. Discussion groups are already being planned for each of the three towns.
6. It is time for the FY19 Budget Review. Ms. Gaspar will be meeting with the Town Administrator, Assistant Town Administrator and Town Accountant. Ms. Gaspar explained what she would be going over with these officials. One issue would be the changing of the lights from fluorescent to LED. This will be an article on the Town Warrant.
7. With more teens using the library during after school hours, there is a plan to develop an area with tables, chairs and 4 computers. It will be called the Teen Tech Zone. The Friends hope to apply for a grant to help fund this much needed area.
8. The Trustees will host a breakfast for staff this Friday at 8:30.

**H. Next Meeting:** The next meeting of the Trustees will be on Monday, March 12, 2018 at 7:00 PM in the Trustees Room of the Flint Public Library

**I. Adjournment:** With no further business, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Paula Fee  
Recording Secretary