

## POLICY ON MUSEUM PASSES AND OTHER ATTRACTIONS

Flint Public Library's Board of Trustees adopted the following policy governing the circulation of museum passes. Many museums and attractions have specific instructions for the use of their passes, so it is recommended that patrons check the website of the venue they wish to visit for the most up-to-date details on pass information.

1. Passes may be reserved by phoning the library, visiting the library in-person, or by using the library's online reservation system found at [www.flintlibrary.org](http://www.flintlibrary.org) and clicking on "Museum Passes" or "Reserve a Museum Pass." A library card in good standing is required to reserve museum passes.
2. An increase in usage of passes may arise. Therefore, limits on the number of passes borrowed per family will be enforced.
3. Returnable passes should be returned before the library opens the following day so another family may use the pass in a timely way. Coupon passes do not need to be returned.
4. Returnable passes should be returned in the same plastic container in which they were checked out. They can be returned to the Circulation Desk or in the Audiovisual Dropbox which is located to the left of the main entrance. The Dropbox is accessible 24 hours/day, 7 days/week.
5. Passes not returned within 24 hours of the due date will incur a \$5.00 fine.
6. A replacement fee will be levied if a pass is lost. Fees may vary and are dependent on the value set by the venue.

Adopted: 1/10/94

Amended: 1/13/97, 11/18/02, 6/15/09

Amended: 5/9/16

Amended: 10/12/21

Amended: 8/9/22