



Flint Public Library
1 South Main Street / P.O. Box 98
Middleton, MA 01949

LIBRARY PAGE POSITION

The Flint Public Library is accepting applications for the position of Library Page. This position requires about eight to ten (8 -10) hours/week. The schedule varies but would include week days between 3pm and 8pm and Sunday afternoons. Hours may vary more during the summer, but the library is not open on Saturdays so there are no Saturday hours. This is a year long position.

REQUIREMENTS:

- ✓ 16 years old
- ✓ Availability for flexible hours during the school year, including after-school, evening, and Sunday afternoon hours (NOTE: Sunday afternoons are rotated with other Pages.)
- ✓ Excellent computer skills
- ✓ Ability to carry up to 30 lbs. of books
- ✓ Ability to follow oral and written instructions thoroughly
- ✓ Ability to work with the public in a polite and professional manner
- ✓ Excellent attention to detail

DUTIES INCLUDE, BUT ARE NOT LIMITED TO:

Shelving and shelf-reading materials
Assisting patrons
Processing books
Special projects

RATE OF PAY:

\$11.00/hour

HOW TO APPLY:

You can either visit the Flint Public Library to pick up an application or download the application from the library website.

Questions?

Call Melissa Gaspar, at 978-774-8132 or email: mgaspar@flintpublib.org

Posted May 5, 2017

This job will remain open until filled.