

## **RULES OF CONDUCT POLICY**

The Flint Public Library is a very active center of information, cultural activities, recreation, and learning. With the amount of activity in the library, the establishment of rules of conduct has become necessary to maintain an atmosphere which promotes the use and enjoyment of the resources and services of the library and which protects the safety of the general public, the library staff, the equipment and materials of the library, and the library building and grounds.

1. Members of the public must use only the authorized entrances and exits of the library. There is no loitering near, or blocking of, public entrances or walkways.
2. No person shall bring, or let into the library building, any animal, other than a service dog, without the authorization of the Library Director.
3. No person shall threaten the safety or rights of another person while on the premises of the library by violent, riotous, or disorderly behavior or by abusive, obscene, or profane language.
4. Any noisy or disruptive behavior on library property which is likely to disturb orderly use of library materials or facilities is prohibited.
5. Running, pushing, shoving, or rambunctious activity is not permitted.
6. Use of library materials or facilities in a manner that, in the opinion of any member of the library staff, is likely to result in damage or harm is prohibited.
7. Destruction or defacement of library building, property, or library materials is punishable by law.
8. Canvassing, selling, soliciting, or distribution of circulars or other articles is prohibited without the express permission of the Board of Library Trustees or Library Director.
9. No one shall enter a non-public area without authorization from a member of the library staff.
10. Shirts and shoes must be worn inside the library building.
11. Eating or drinking is not permitted in public areas of the building without the express permission of a staff member.
12. No person shall leave children under the age of 6 unattended for any period of time on library premises.
13. Only one person at a time is allowed in the single occupancy rest rooms, with the exception of a parent/guardian and child.
14. Incoming or outgoing personal calls using library telephones may only be made with permission of a library staff member.
15. All persons are expected to comply with the reasonable requests of any member of the library staff.