

Flint Public Library

E-Reader Policy

Checking Out:

- Middleton cardholders in good standing (no unpaid fees or lost materials) can check out an E-Reader. The check out limit is one E-Reader per household.
- The Library reserves the right to refuse service to anyone who abuses equipment or is repeatedly late in returning E-Readers.
- The patron will need to sign an “E-Reader Agreement” acknowledging financial responsibility for lost or damaged equipment.
- The patron will need to show a valid license or picture id to validate against patron record.
- Only patrons 18 and older may check out an E-Reader.
- E-Readers can be checked out at the Circulation Desk until one (1) hour before the library closes. E-Readers must be returned to the Circulation Desk at least thirty (30) minutes before the library closes. When possible, the E-Readers will be checked for operating condition and completeness in the presence of patron.
- E-Readers are checked out for twenty-one (21) days with 1 renewal available.
- Once an E-Reader is checked out to a patron, it becomes the responsibility of that patron per the E-Reader Agreement. Please do not leave the E-Reader unattended in a public setting. Do not expose the E-Reader to water, excessive sun, fire, cold, sand, precipitation or any other potentially damaging situation.
- E-Readers must be returned to the Flint Public Library directly and not through the Interlibrary Loan van delivery or through the book drop.

Checking In:

- The Adult Services staff will check in the E-Readers and verify the E-Reader and accessories are in good operating condition.

Fees and Liabilities:

- Late return fees are \$5.00 per day.
- The patron is responsible for full replacement cost if the E-Reader or any parts are lost, stolen, damaged, or otherwise not returned.
 - The E-Reader Kindle \$90 Kindle Fire \$250 Nook \$90 Color Nook \$280.
 - E-Reader Cover \$15
 - Quick Start Guide \$5
 - Power Cord \$10
- If any technical problems are encountered, the E-Reader should be returned immediately to the Information Desk.

Flint Public Library E-Reader Agreement

My signature below indicates that I have read the following statements and that I agree to abide by these conditions of use when checking out an E-Reader from the Flint Public Library:

- I agree to accept full responsibility for the E-Reader while it is checked out to me.
- I will not tamper with the E-Reader accessories and digital books nor attempt to load or attach any equipment not designed for use with the E-Reader.
- I will only download borrowed books which are available through the library's Overdrive and Freeding Online Resources on the E-Reader.
- I will pay a late return fee of \$5.00 per day if I fail to return this E-Reader to the Library's Circulation Desk by the time it is due.
- I accept full financial liability for the E-Reader and accessories while in my possession and agree to pay all costs associated with damage to, loss of, or theft of the E-Reader and accessories (\$90-\$280) plus accrued late return fees for the E-Reader while it is checked out to me.
- I agree that the Library may use any appropriate means to collect the amount owed for fees, damage, loss, or theft.
- I agree that failure to comply with any of these rules and guidelines will result in the loss of borrowing privileges.

Patron Name: _____

Patron Address: _____

Patron Phone number: _____ Email: _____

I have received the E-Reader in good working order:

Patron Signature: _____

Date: _____

Staff use only

Patron Library Card Number: _____

License checked against patron record: _____ Staff Initials: _____